

PROCEEDINGS OF CHILDREN WITH DISABILITIES EDUCATION BOARD:

A regular meeting was held on: Wednesday, August 28, 2012

Present: B. Clancy, K. Gustman, J. Mitchell

Excused: S. King

Also Present: B. Natelle, A. Nizzia, S. Goron, M. Brick, S. Keckhaver



1. Call to order – 4:00pm p.m. – K. Gustman
2. Action Item: Approval of July 24, 2012 Board Minutes: B. Clancy moved to approve the minutes of the July 24, 2012. J. Mitchell seconded the motion. Motion carried.
3. Correspondence: None.
4. Action Item: Approval of Agenda: B. Clancy moved to approve the agenda as presented. J. Mitchell seconded the motion. Motion carried.
5. Action Item: Donation: Aurora Health Care Employees Partnership Campaign donated \$235.44 on behalf of employees that designated Syble Hopp School as recipients of their donations.

Green Bay Community Service Club, Inc. donated \$200 for Hopp needs.

Neil and Kelli Van Lanen donated a lift/track system in memory of their son Jacob.

J. Mitchell moved to accept these generous donations and continued gifts. B. Clancy seconded the motion. Motion carried.
6. Action Item: Nomination of Officers: B. Clancy moved to nominate K. Gustman as Chairperson of the CDEB. J. Mitchell seconded the Motion. Motion carried.

K. Gustman moved to nominate B. Clancy as Clerk of the CDEB. J. Mitchell seconded the motion. Motion carried.
7. Action Item: Election of Officers: J. Mitchell moved to elect K. Gustman as Chairperson. B. Clancy seconded the motion. Motion carried and passed by unanimous consent.

J. Mitchell moved to elect B. Clancy as Clerk of the CDEB. K. Gustman seconded the motion. Motion carried and passed by unanimous consent.
8. First Reading Revision- Staff Computer Network (5.01a)(5.01b): B. Natelle reviewed the policies with the Board and indicated that the policies will be presented at the next meeting for Board action. B. Clancy moved to receive and place on file. J. Mitchell seconded. Motion carried.
9. Action Item: Replacement position: Tabled.

PROCEEDINGS OF BROWN COUNTY CDEB MEETING, AUGUST 28, 2012:

10. Parent Organization: A. Nizzia reported that the Parent Organization is trying something new this year and is creating a Face book account for parents. The Parent Organization will again be holding a meet & greet for new parents around the start of school. Lisa Kiley held the S.A.M.S. Annual Golf Outing this summer and donated \$4,050 proceeds for the Parent Organization. J. Mitchell moved to approve the Parent Organization report. B. Clancy seconded the motion. Motion carried.
11. Action Item: Financial Report: S. Keckhaver reported that the auditors have been in and completed the audit for the 2011-2012 school year. Adjustments have been made per the audit which has changed the dollar to be transferred from Fund 10 (General Fund) to Fund 27 (Special Education Fund). This transfer of funds is a requirement per the Department of Public Instruction financial reporting system. J. Mitchell moved to revise the transfer of funds from Fund 10 to Fund 27 to \$2,221,574.97 for the school year ending 2011-2012. B. Clancy seconded the motion. Motion carried.
12. Action Item: Milk Bids: J. Mitchell moved to approve the milk bid from Morning Glory Dairy for the 2012-2013 school year with the contingency that Morning Glory continues to supply the school with a milk cooler. B. Clancy seconded the motion. Motion carried.
13. Approval of Lunch Fees and School Fees: B. Natelle reported that the school lunch program is self-funded. In accordance with the new Federal guidelines for meal pricing, within the next 7 years the student full-priced meals need to be brought up to the Weighted Average Price. The Weighted Average Price for 2012-2013 is at \$2.46. The Weighted Average Price requirement is as follows:

Students:

Breakfast: Full-Priced	Current at .75¢	Proposed – Change to .80¢
Breakfast: Reduced	Current at .30¢	Proposed – No Change
Lunch: Full-Priced:	Current at \$2.25	Proposed – Change to \$2.35
Lunch: Reduced-Priced:	Current at 40¢	Proposed – No Change
Extra Milk	Current at .30¢	Proposed – No Change

Adults:

Lunch:	Current at \$3.10	Proposed – Change to \$3.10
--------	-------------------	-----------------------------

B. Clancy moved to set breakfast and lunch prices as required. J. Mitchell seconded the motion. Motion carried.

Student school fees were reviewed for the area districts and found that the Hopp fees should remain at \$15 for early childhood, primary and intermediate age students; \$25 for high school age students. J. Mitchell moved to keep the fees at \$15 and \$25 for 2010-2011 school year. B. Clancy seconded the motion. Motion carried.

PROCEEDINGS OF BROWN COUNTY CDEB MEETING, AUGUST 28, 2012:

14. Action Item: Substitute daily rate for the 2012-2013 school year: Upon review of a survey of area school district sub pay rates, B. Clancy moved to retain the sub teacher pay at \$130 per day and the sub instructional aide pay at \$68 per day for the 2012-2013 school year. J. Mitchell seconded the motion. Motion carried.

15. Administrator Report:

- a. M. Brick reported to the Board that we have had two school years with daily City Transit service in front of school. The school has used this transportation for transitioning students to their work sites and for community experiences. We encourage staff to utilize the City Transit more often.

Mrs. Brick updated the Board regarding transportation to Syble Hopp and the districts that we serve. There are bus aides that are not full-time staff who will be returning to ride the bus routes. We will continue utilize staff until additional bus aides can be hired. Mary works with Lamers Bus Lines to assign each child a seat. One child is assigned per seat, however, if two are required to sit together, boys sit with boys and girls sit with girls. Students must stay in their assigned seats. This procedure is done for the safety of the children

- b. A. Nizzia reported to the Board that the office and Jim Skenadore have been busy getting ready for staff. The next two days are scheduled staff in-service meetings. The school year brings 1 new teacher, 1 new physical therapist, 3 new instructional aides and 14 new students. Open house is scheduled for 3:30 to 4:30 on Thursday, August 30th. Staff will formalize committees and cabinets for the new school year with many programs that were started last year continuing again this year.
- c. S. Goron reported that the district programs are up and ready to go. There are no new changes to the district programs since spring. Staff has been busy getting their classroom ready.
- d. B. Natelle reported that J. Skenadore could not be at the meeting this evening, however, he has the building ready to go. Floors are waxed, carpets have been cleaned, fire alarm system and fire extinguishers inspections have taken place. The pool was drained and the impellor was not working. The dectron has an issue. The dectron helps to heat the pool. One of the exterior pool windows was shattered. H.J. Martin removed the window pane and has a new one on order. A police report has been filed.
- e. B. Natelle reported that WEA Trust insurance has a wellness program going on for our teachers. If teachers participate they will receive a \$25 gift card from WEA Trust and their name will go into a drawing for additional prizes.

B. Clancy moved to receive and place on file the Administrator report. J. Mitchell seconded. Motion carried.

PROCEEDINGS OF BROWN COUNTY CDEB MEETING, AUGUST 28, 2012:

16. Payment of bills: Tabled to the September meeting.
17. Executive Session: The Board will move to Executive Closed Session as allowed by Wisconsin stats 19.85 (1)(c)(f) (i) for the purpose of personnel issues. B. Clancy moved to go into Executive Closed Session as allowed by Wisconsin stats 19.85 1)(c)(f) (i) for the purpose of personnel issues. J. Mitchell seconded the motion. Motion carried.
18. Staff Request: B. Clancy moved to approve the requests as presented. J. Mitchell seconded the motion. Motion carried.
19. Adjournment: J. Mitchell moved to adjourn at 5:00 p.m. B. Clancy seconded the motion. Motion carried.